Minimum essential non-teaching staff required for the college
(See regulation 5, 8, 17, 18, 20, 21, 23, 28 and 34)

Serial number	category of Staff	Minimum of staff required (intake capacity wise)			
(1)	2	3	4	5	6
		60	100	Working	Short Coming
Information technology cell including digital library					
1-	Information Technology Officer (Bachelor of Technology or Bachelor of Engineering in Computer Science or Master of Computer Application)	01	01	_	01
2.	Information Technology Assistant (Bachelor of Science in Computer Application or diploma in Computer Science)	01	01	-	01
3.	Multi-tasking staff	01	01	Shri Gopal Sharma	
Administrative Section					
4.	Personal Assistant or Personal Secretary to Principal (graduation knowledge of computer science with short hand skill preferably)	01	01	Smt Kavita Sharma	
5.	Office Superintendent (graduation with five years of administrative experience)			Shri R.R. Pandey	
6.	Clerical Staff (graduation with computer knowledge)	04	04	Shri Prashant Awashthi Smt Kavita Sharma	02
7.	Accountants (Bachelor of Commerce or Master of Commerce with computer knowledge)	01	01	Shri R.R Pandey	
8.	Clerk for account section	02	02	Shri Govind Singh Sisodia	01
9.	Multi-tasking staff	04	04	Shri Ramshankar Shri Om Prakash (OS) Shri Dev Dutta (OS) Shri Akhilesh Kumar (OS)	
Central library					
10.	Librarian (Master of Library and Information Science or Bachelor of Library Science (B. Lib) degree accompanied by three years of revevant work experience)	01	01	Smt Kamlesh Varshney	
11.	Assistant Librarian(Bachelor of Library and	01	02		02

	Information Science)				
12.	Library Attendant/ Multi-tasking staff (minimum 10th standard pass)	02	02	Shri Raj Kamal Shri Anchal Pandey	

Yogya - Clinical Skill or Simulation laboratory

13.	In-charge- Additional charge can be assigned to any teaching faculty- Dr Sarvesh Kumar				
14.	Multi-tasking staff	01	01	Shri Vijay Mishra	
15.	In-charge (Assign this post as an additional charge to the Administrative Officer or additional charge to any teaching faculty/non-teaching staff(graduate)- Prof Ajay Kumar				
16.	Clerk (graduation with computer knowledge)	01	01		01
17.	Multi-tasking staff	01	01	Shri Anil Dhawan	

Note :- Total three clerk shall be required for all 14 Teaching Department (for all slabs and one for each -02 Professional)- Shri Avinash Singh

Ayurveda SamhitaSiddhant

18.	Multi-tasking staff	01	01	Shri Vishal Kumar	

Rachna Sharir

19.	Cadaver Lifter	01	01	Shri Zartab Alam	
20.	Attendant cum museum keeper	01	01	Shri Dheeraj Kumar Sharma	

Kriya Shahrira

21.	Lab Technician (diploma in Medical Laboratory Technology)	01	01	Shri Raj Kumar Pathak (LT)	
22.	Lab Attendant (minimum 10th Standard pass)	01	01	Shri Rajvansh	

Dravya guna including Herbal Garden

23.	Pharmacognocist (B. Pharma/ B. Pharma Ayurveda/Bsc. Biology	01	01	Shri Ramesh Kumar Gupta (LT)	
24.	Lab Attendant (minimum 10th Standard pass)	01	01	Shri Zaheer Khan	
25.	Gardener	01	01	Shri Ram Naresh	

Rasa shastra and Bhaishajya kalpana including teaching pharmacy

26.	Instructor/Analytical Chemist (B. Pharma/ B. Pharm (Ay) or D.Pharma/D.Pharma (Ay) with a minimum of three years of work experience)	01	01	Shri Jitendra Kumar Yadav (LT)	
27.	Lab Attendant cum Museum Keeper (minimum 10th Standard pass)	01	01	Shri Jitendra Kumar	

Quality Control Laboratory (if available)

28.	Analytical Chemist (B.Pharma/ B.Pharm (AY)	01	01		01
29.	Clerk (graduate with computer knowledge)	01	01		01
30.	Lab Attendant (minimum 10th Standard pass)	01	01	Shri Sheetal Gangwar (OS)	

Roga Nidana and Vikriti Vijnana

31.	Lab Technician diploma in Medical Laboratory Technology (DMLT)	01	01	Shri Arun Kumar Maurya (LT)	
32.	Lab Attendant cum Museum Keeper (minimum 10th Standard pass)	01	01	Shri Om Prakash	

Agad Tantra

33.	Lab Technician (12th standard passed with Chemistry)	01	01	Shri Raghvendra Pratap Singh (LT)	
34.	Lab Attendant cum Museum Keeper			Shri Pradeep Kumar (Water man)	
Swasthavritta and Yoga					
35.	Lab Technician (12th standard passed with Science)	01	01	Shri Prabhu Nath Kushwaha (LT)	
36.	Lab Attendant cum Museum Keeper (minimum 10th Standard pass)	01	01	Shri Sachin Prakash	
37.	Yoga Instructor (Bachelor of Naturopathy and Yogic Sciences/Master of Science in Yoga /Bachelor of Science in Yoga or Diploma in Yoga with a minimum of three years of work experience (applicable only for Diploma holders)	02 (1 male and 1 Female)	02	Shri Amit Kumar	(01 Femal e)
Kayachikitsa					
38.	Multi-tasking staff	01	01	Shri Veer Pal	
Panchkarma					
39.	Multi-tasking staff	01	01	Shri Saurabh Singh	
Shalya Tantra					
40.	Multi-tasking staff	01	01	Shri Ramautar	
Shalakya Tantra					
41.	Multi-tasking staff	01	01	Shri Mahendra Pal	
Prasuti and Streeroga					
42.	Multi-tasking staff	01	01	Shri Harish Kumar	
Kaumarbhritya					
43.	Multi-tasking staff	01	01	Shri Ram Nihal	
Internal Quality Assurance Cell					
44.	Coordinator: Gradution with MBA in Quality Management or trained for quality management or Assign additional charge of candidates possessing the qualifications specified by the regulation or schedule	01	01	Dr Rajeev Narayan Bilas	
45.	Clerk (graduate with computer knowledge) (1 Clerk shared for HRD and for all Committees)	01	01	Shri Avinash Singh	
46.	Multi-tasking staff	01	01	Shri Mahipal	
Co and extra-Curricular activities					
47.	Physical Education Instrutor-Part-time(Bachelor's deqree in Physical Education/Master's degree in Science in Marma and Sports Medicine	01	01		01
48.	Multi-tasking staff	01	01	Shri Indrajeet	
Student support career guidance and placement cell					

49.	Counsellor for Counselling (part time)	01	01		01
	Maintence cell (common Facility)				
50.	Site Engineer (Bachelor of Engineering or Bachelor of Technology preferably in civil)	01	01		01
51.	Electrician	01	01	Shri Harswaroop (OS)	
52.	Plumber	01	01	Shri Harveer (OS)	
53.	Carpenter	01	01	Shri Jagat (OS)	
54.	Multi-tasking staff	01	01	Shri Hari Om (OS)	
Store (College)					
55.	Clerk (graduate with computer knowledge)	01	01	Shri Sushil Mishra	
56.	Multi-tasking staff	01	01	Shri Pawan Kumar (OS)	
Note: Service of electrician, plumber, gardener, attendant or peon, maintenance staff, Multi-tasking staff and the like may be obtained by out sourcing.					

Schedule-X

Minimum Essential reuirement of Non- teaching Staff for Postgraduate department in undergraduate college

Serial Number	Department	Reuired Non -teaching staff	Required number	Short Coming
01	Dravyaguna Vijnana	Lab Tecnician (B.Sc.Botany)	Shri Sanjay Dubey	
		Lab attendant	Shri Ishwar Saran	
		Multitasking Staff	Shri Ram Gopal	
02	Central Research Lab	Incharge(Faculty Member) Lab Technician	Dr H S Mishra Shri Ramesh Kr Gupta	

सेवा में,

प्राचार्य एवं अधीक्षक
ल0ह0रा0 आयुर्वेदिक कालेज एवं चिकित्सालय
पीलीभीत।

महोदय,

सादर अवगत कराना है कि एकेडमिक ब्लॉक के छत पर स्थित पानी की टंकी भरने पर निरंतर पानी गिर रहा है।

अतः महोदय से निवेदन है कि उपरोक्त पानी की टंकी को सही कराने की कृपा करें।

सधन्यवाद।

दिनांकः—23.02.2026

प्रार्थी

(डा0 सिद्धार्थ राहुल)
प्रभारी एकेडमिक ब्लॉक